



## **Delphi Community School Corporation**

### **TRANSPORTATION DISCIPLINE GUIDELINES**

Transportation service is a privilege that is granted to the student contingent upon the exhibition of proper behavior according to corporation behavioral guidelines. A student's eligibility to ride the school bus may be suspended or revoked for a violation of school bus safety or conduct policies, or for violation of any other law or policy governing student conduct on a school bus. Revocation of a student's bus riding privileges is not considered an exclusion, expulsion, or suspension from school.

Parents of transported students will be held responsible for their children until such times as the student boards the school bus in the morning and after the child leaves the bus at the end of the school day. Parents also share responsibility with the child for his/her conduct while on the school bus and while in school bus loading or unloading areas.

Students who are involved in serious or repeated incidents of unacceptable student conduct on the school bus will have their riding privileges suspended or revoked. The parent/guardian of a student suspended from transportation is responsible for ensuring that the student travels safely to and from school. The corporation will not provide alternative transportation to a student whose transportation privileges have been suspended or revoked. In addition, unacceptable conduct on the school bus or at the school bus stop may result in suspension or expulsion from school. The State of Indiana considers the school bus an extension of the classroom.

***EVERY DISCIPLINE PROBLEM ON THE SCHOOL BUS IS A SAFETY HAZARD.***

#### **BUS BEHAVIOR GUIDELINES**

Students will be informed of the bus rules and consequences on the first day of school. Thereafter, all students will be held accountable for their behavior. It is suggested that all parents review the following bus safety rules with their children prior to the beginning of the 2024-2025 school year. The assistance of parents will greatly reduce the possibility of behavior problems and thereby greatly improve the safety of all riders.

#### **While waiting on the bus:**

1. Be at the bus stop at least 5 minutes before the scheduled stop and be prepared to wait 10 minutes after the scheduled time due to traffic or other delays.
2. Watch for the driver's signal before crossing or stepping off the curb into the road, even if "stop on signal" lights are activated.
3. Be responsible at the bus stop. Parents of transported students will be held responsible for their children until such times as the student boards the school bus in the morning and after the child leaves the bus at the end of the school day.

**While on the bus:**

1. Students should adhere to all rules and procedures outlined in the student handbook while being transported to and from school. Classroom conduct is expected.
2. The driver is always in charge. All driver directives should be followed promptly.
3. Go to your assigned seat quickly. Stay seated facing forward with feet on the floor.
4. Talk quietly with no inappropriate language or gestures.
5. Students are not to bring toys, collectible cards, laser pointers, balloons, or other distracting items to school or onto the bus.
6. Students will not possess the following forbidden items while on the bus: weapons, tobacco, drugs, alcohol, aerosols, sprays, pumps, perfume, combustibles, or other contraband.
7. Eating or drinking is not permitted at any time due to food allergies and choking hazards.
8. Bus windows should not be lowered more than halfway.
9. Once a student has boarded their bus at the school, they will not be allowed to exit the bus without authorization from school personnel.
10. Taking pictures and/or video is strictly forbidden on the bus, a violation of this policy will result in an immediate loss of all electronic privileges and the student will be written up for a major offense which is a minimum of a 5-day suspension from the bus.
11. Use of cell phones and other electronic devices will be permitted. If the device is used to listen to music or watch videos, earbuds or headphones MUST always be worn. If students are violating these rules, the driver has the right to restrict the usage of any electronic device on the bus.
12. Oversized equipment and large musical instruments are not to be transported on regular-route buses.

### Minor Offenses

Excessive noise

Inappropriate use of electronic device

Eating/drinking/littering on bus

Leaving seat/standing without permission from driver/opening window past safety line

False identification – riding or attempting to ride any bus during a bus suspension

Riding unassigned bus or using unassigned bus stop

Other offenses as reported by the driver

### Major Offenses

Hanging out of windows/Jumping over or on seats

Profanity, verbal abuse, harassment, obscene gestures or possession of unacceptable material

Any form of disobedience to the bus driver

Throwing/shooting of any object

Taking pictures and or video

Physical aggression against any person

Possession/use of tobacco or any controlled substance

Vandalism to bus (restitution will be made)

Unauthorized entering/leaving bus through emergency door/tampering with the bus equipment

Possession or threat of weapons/explosives/flammables

Other offenses as reported by the driver or principal and/or designee

Any offense committed on any bus outside of regular transportation to and from school (activity, field trip, shuttles, etc.) will carry a minimum penalty of a Major 1st offense.

Other offenses as reported by the driver or principal and/or designee

	1st offense	2nd offense	3rd offense	4th offense	5th offense
MINOR	Written warning parent contact made by bus driver	Visit with school admin. and/or parent contact by office	1-day bus suspension	3-day bus suspension	5-day bus suspension  More than 5 offenses, loss of bus privileges for extended time
Responsible Party	Bus Driver	Building Admin	Building Admin	Building Admin	Building Admin
MAJOR	5-day bus suspension	10-day bus suspension	Loss of bus privileges the rest of the year		
Responsible Party	Building Admin	Building Admin	Building Admin	Building Admin	Building Admin

*In extreme cases any step in the process can be used. During any and all suspension periods, it is the responsibility of the parent or guardian to provide transportation for the student to and from school.*

**Any severe behavior such as violence, defiance of the driver's instructions, destruction of property, or interference with the overall safe transportation of the children on the part of any student or parent may result in immediate removal of that person by school or law enforcement officials.**





## Delphi Community School Corporation

### Delphi School Corporation Bus Behavior Contract 24-25

Please complete the form and return it to your bus driver within three days of receipt. Failure to do so will result in loss of bus privileges until returned.

Student Bus Behavior Contract for:

Student's Name(print): \_\_\_\_\_ Grade: \_\_\_\_\_

Bus Driver's Name: \_\_\_\_\_ Bus Number: \_\_\_\_\_

Transportation is a privilege provided to students. We have rules that all students must follow while under the supervision of the school bus driver. If students are unable to follow the rules of safe school bus riding, students may be denied the privilege of riding the school bus. Our goal is to ensure a safe environment for all students during their transportation to and from school. This contract has been developed to ensure all students and parents are informed of the expectations for riding on a school bus. This contract must be signed and followed to continue riding the school bus.

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I have received and read a copy of the transportation rules. I understand that if I choose not to follow the expectations and the rules of school transportation services, I may be denied my privilege of riding the school bus.

I agree to follow the direction of the school bus driver, other students, and the property of the school bus in a courteous and respectful manner.

If I violate any school bus rules, I am aware that I will be subject to school discipline as well as losing my privileges of riding a school bus.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The Indiana Code (I.C. 20-9.1-5-19) is as follows: "Discipline on the bus. When school children are being transported on a school bus, they are under the supervision, direction and control of the school bus and are subject to disciplinary measures by the bus driver and the governing body of the school corporation."